



Union-North United School Corporation
22601 Tyler Rd., Lakeville, IN 46536

Phone: (574) 784-8141
unionnorth.org



Bullying Information:

- ❖ All students at LaVillle Elementary have the right to a safe school environment.
- ❖ All students and parents are always encouraged to report a situation where they believe bullying has occurred. ([Bully Complaint Form](#))
- ❖ Staff Members at LaVillle Elementary are required to report any suspected bullying behaviors to school administrators and the school counselors.
- ❖ Staff at LaVillle Elementary partner with [Purdue University](#) and the Bullying Prevention Program Coordinator.
- ❖ We utilize the Second Step Bullying Prevention Program to teach students to
 - Recognize what bullying is what it is not
 - Report bullying to an adult when they it happening
 - Reject/Refuse bullying in a respectful yet assertive way

According to the [IDOE Bullying Definition](#) bullying is defined as unwanted, repeated acts or gestures, including verbal or written communication or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression , or any other behaviors that are committed by a student or a group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted students and create for the targeted student or students an objectively hostile student learning environment.

Bullying is a behavior that targets to harm others. There is typically an imbalance of power and is repeated over time. Bullying often occurs outside of the presence of adults thus we aim to guide and teach students how to be responsible and report it when it happens to them or others.

- ❖ LaVillle Elementary School Counselors conduct grade level appropriate lessons throughout the school year to reinforce expectations.
- ❖ Once a thorough investigation is completed the situation will be addressed by administrators in the building and a plan for both parties will be implemented.
- ❖ Parents and guardians from both parties involved will be consistently informed through communication with school administrators including school counselors.

School administrators work closely and diligently with school counselors to address conflicts between students including providing teachable moments and resolutions for all parties involved. While conflicts are common amongst elementary students, conflicts are not necessarily considered bullying.



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Parent/Guardian Information:

- ❖ Instances of bullying or perceived bullying should immediately be reported to the teacher, building principal, assistant principal and the school counselors. Dr. Ernesto F. Martinez
Nick Kaczynski Kari Hovermale Amber Stillson
- ❖ Provide an opportunity for your child to be heard and model appropriate ways to handle the situation.
- ❖ Actively monitor your child's relationships with peers including social media.
- ❖ Practice observant behaviors with your child at bus stops, extracurricular activities and places throughout the community where these behaviors could occur.

Once the bullying report has been completed:

Once a bullying report is appropriately filed; the school counselors will investigate the situation, interview any and all parties involved, communicate with parents and present the findings to the school administrators with a conclusion to their findings.

- ❖ A thorough investigation will be completed within two school days from when the report was filed by the parent and or student.
- ❖ School administrators will also communicate with parties involved including parents and guardians.
- ❖ Information provided to parents will include the nature of the investigation and whether or not the information provided leads to a substantiated bullying situation. Detailed consequences will not be provided in order to protect privacy concerns.
- ❖ LaVille Elementary will record and provide any incidents of bullying to the School Superintendent, Director of Student Services and the Indiana Department of Education on a yearly basis.
- ❖ [Indiana Law Document](#)

Dr. Ernesto F. Martinez|Principal

Nicholas M. Kaczynski MAT|Assistant Principal

Amber Stillson LMHC|School Counselor (Grades 2,4,6)

Kari Hovermale|School Counselor (Grades 1,3,5)