

Union-North United School Corporation Food Service Policies

Meal Payment Options

Union-North United School Corporation has a computerized, pre-paid system called **Meal Time**. Every student has an account and may deposit money in their account. It can be by cash, check, and a money order or create an online account with Meal Time.

Elementary students can give their money to their teacher in the morning. If you pay by cash it must be in a sealed envelope with the students name and amount on it. If you pay by check, please write students full name on memo line and amount. Make check payable to LaVille Elementary. The amount you send will be sent to the cafeteria to be deposited into your child's account. **Remember...no change will be returned to your child.** Parents can also drop off money into the front office throughout the day. It will be collected and deposited the next morning.

Jr-Sr High students must turn in their deposits to the cashier at breakfast time or to the front office by **10:30 AM**. DO NOT MAKE DEPOSITS AT LUNCH TIME, it slows down the checkout process. Cash must be in a sealed envelope with name and amount on it, checks must have full name and amount on the memo line. Make checks payable to LaVille Jr-Sr High. Students can also pay with cash at the time of purchase. Parents can drop off money to the front office throughout the day. It will be collected and deposited the next morning.

Meal Time has an online payment method. You will need your students 5 digit ID number. There is a minimal convenience fee of 4.9% charged by Meal /Time. Example, a \$10.00 deposit has a fee of .49, and a \$20.00 deposit has a fee of .98 cents, etc. You may deposit any amount, anytime with your credit card. It is in real time and will be in your students account immediately.

Charging Policy

Food Service is governed by the USDA and we are not to carry negative balances in the National School Lunch Program. Please be sure that your student has money for meals that day or has eaten breakfast at home and packed a lunch.

Elementary children may only charge up to 2 days for meals. Parents will be notified of the debt by email.

THERE IS NO CHARGING AT THE JR-SR HIGH SCHOOL. It is money in their account, cash in hand, ask a friend or pack a lunch from home. If the student has nothing, a cheese sandwich, ½ cup of fruit and a milk will be given. If a pattern develops, the school counselors will be notified.

ALL DEBTS MUST BE SETTLED BY THE LAST DAY OF SCHOOL!

Financial Assistance

Financial assistance is available for meals and text books. Please click on 'Letter to Parents-Instructions for Application' document for the application instructions and the appropriate 'Free and Reduced Application' document for the application. If you have any questions please contact Deb Keen, Elementary Treasurer at 574-784-2311 or Kathy Wirtz, Jr-Sr High Treasurer at 574-784-3151.

Meal Prices

Before each school year prices are set by the school board in collaboration with the Food Service Department and the Superintendent.

For the 2023-20234 school year:

Elementary **Jr-Sr High**

Lunch:

Full Pay \$2.50	Full pay \$2.75
Reduced \$.40	Reduced \$.40
Adult \$4.25	Adult \$4.25

Breakfast Notification

Union-North United believes in starting the day right. It has been proven that students who eat breakfast concentrate better in class and visit the nurse less often.

Breakfast is served in both buildings every day in the cafeteria from 8:00-8:20.

Full Pay \$1.75-both elementary and Jr-Sr High

Reduced \$.30

Adult \$2.50

(If you receive free lunch you also receive free breakfast)

Serving Lines

The Elementary has 2 serving lines open for students. Every day there is a choice of fruits, vegetables, main dish, a side dish and flavored or unflavored milk. Students are encouraged to read the menu ahead of time so they can make their choices and tell the server what they want to eat. Students MUST have ½ cup of a fruit or vegetable serving on their tray for good health! We do offer a PBJ sandwich in place of main dish if the student prefers.

The Jr-Sr High has 2 serving lines open for students. 2 lines serving the same thing and offer fresh fruit, fruit cups, vegetable choices, main dish, a side item and flavored or unflavored milk. We do offer a PBJ in place of main dish if the student prefers.

Each building practices “Offer vs Serve” which means that the student can decline 1 or 2 items from their tray EXCEPT the ½ cup of fruit or vegetable. This is a mandate from the USDA for healthier eating habits.

Students may bring a lunch from home if they prefer. If a drink is needed, milk is \$.35 cents. There must be money in the students account for the milk or pay cash in the line.

Cafeteria Behavior

The Elementary follows the LUNCH acronym:

L-leave area clean

U-use table manners

N-no trading/sharing food

C-calm voice and body

H-hand raised for help

The Jr-Sr High has a closed lunch and students are not permitted to leave the school building or hang out in the parking lot without the approval of an administrator, or his/her designee. Outside food deliveries are not allowed without prior approval from the administration. Sack lunches from home are permitted. Also, no outside visitors during lunch periods without the prior approval of the administration. Students are expected to use proper etiquette in the cafeteria at all times. A proper eating atmosphere is the responsibility of ALL who use the cafeteria. Students are not allowed to take food from the cafeteria, it must be consumed in the cafeteria. There are no food or drinks in any classroom without prior approval from administration.

Food Allergies

Union-North United recognizes that a growing number of students enrolling in our schools have food allergies. We offer meal accommodations and work closely with our Nurses for the proper diet. Our staff has been trained in procedures to use if a food allergy emergency should occur. It is very important that students do not share or trade food.

Parents who bring in food snacks for birthdays and/or parties should check with the teacher to see if any students in the class have food allergies.

Wellness Policy

Good nutrition and regular physical activity affect the health and well-being of our students. Union-North United has a wellness policy and can be found online.

Regulations from the USDA and our wellness policy has prompted these guidelines for both building:

*Treats/snacks must be commercially prepared or pre-packaged

*Choices must be offered including healthy options

*No homemade items are allowed

So what options do I have?

*Any store bought: cookies, crackers, chips, snack cakes, wrapped candy bar, fruit, vegetables, ice cream novelties, string cheese, yogurt, popcorn, cookies/cakes/cupcakes from a bakery.

100% juice boxes/pouches, water, punch, soda